



## Job Description

**Job Title:** Psychiatric APRN

**Position Supervisor:** Director of Clinical Operations

**Pay Grade:** Full-time, salary (exempt); benefits included with full-time employment

\*Employment Contract available if preferred\*

**Job Summary:** Provides medical/clinical services to clients within the agency. This includes engagement, assessment, differential diagnosis, treatment planning, medication management, supportive psychotherapy, patient education, risk assessment, and discharge planning.

### Essential Functions:

1. Completes initial psychiatric assessments, progress notes and annual psychiatric updates for individuals in service. This may include providing care in the individual's place of residence or in community settings.
2. Documents individuals' progress in the clinical record in addition to medication flow sheets and competes medication education and informed consent.
3. Utilizes appropriate medication based on best practices, in addition to appropriately completing required documentation for preauthorization of medications.
4. Orders follow-up blood levels and supportive laboratory tests according to standard medical practice. Reviews health assessments, obtains a past and current medical history and initiates contact with primary care physicians, emergency room clinicians and psychotherapists as necessary.
5. Participates in the development of the treatment plan for each individual in service, with special attention to all medical aspects of the plan.
6. Works closely with other personnel to ensure that each treatment modality is appropriate for the individual, in addition to working with outside providers in crisis and inpatient services.
7. Participates in or conducts case conferences as needed.
8. Performs crisis intervention as necessary.
9. May serve as the agency on-call in the event of Physician non-availability.
10. Participate in assigned committee; regularly attend committee meetings

### Educational/Experience Requirements:

1. Master of Science degree in Nursing
2. Eligibility for full and unconditional participation in the Medicaid and Medicare programs.
3. 2-5 years' experience with co-occurring and complex diagnoses.

### Licensing or other requirements:

1. Current Advanced Practice Registered Nurse licensure from the State of Nebraska
2. Possession of a current controlled substances registration certificate from the US DEA.
3. Hospital privileges or the ability to acquire.
4. Must be at least 21 years of age.



**Demonstrated Competencies:**

1. Adaptability: Adapts to change, open to new ideas and responsibilities
2. Communications: Communicates well (written and verbal), delivers presentations, has good listening skills
3. Dependability: Meets deadlines, works independently, accountable, maintains focus, punctual, good attendance record
4. Ethics: Honest, accountable, maintains confidentiality
5. Sense of Urgency: Meets deadlines, establishes appropriate priority, gets the job done in a timely manner
6. Interpersonal Skills: Builds strong relationships, is flexible/adaptable, works well with others, solicits feedback
7. Teamwork: Accountable to team, works to meet established deliverables, appreciates view of team members, respectful

**\* CenterPointe reserves the right to modify, interpret, or apply this job description in any way the agency desires. This job description in no way implies that these are the only duties, including essential duties, to be performed by the employee occupying this position. *This job description is NOT an employment contract, implied or otherwise. The employment relationship remains "AT-WILL."* The aforementioned job requirements are subject to change to reasonably accommodate qualified disabled individuals\***